ONLINE OS-CIT BROCHURE 2026

FINAL CERTIFICATE ISSUED BY ODISHA STATE OPEN UNIVERSITY, SAMBALPUR,GOVT. OF ODISHA.
MO - +91 9078990958 / 7735962820
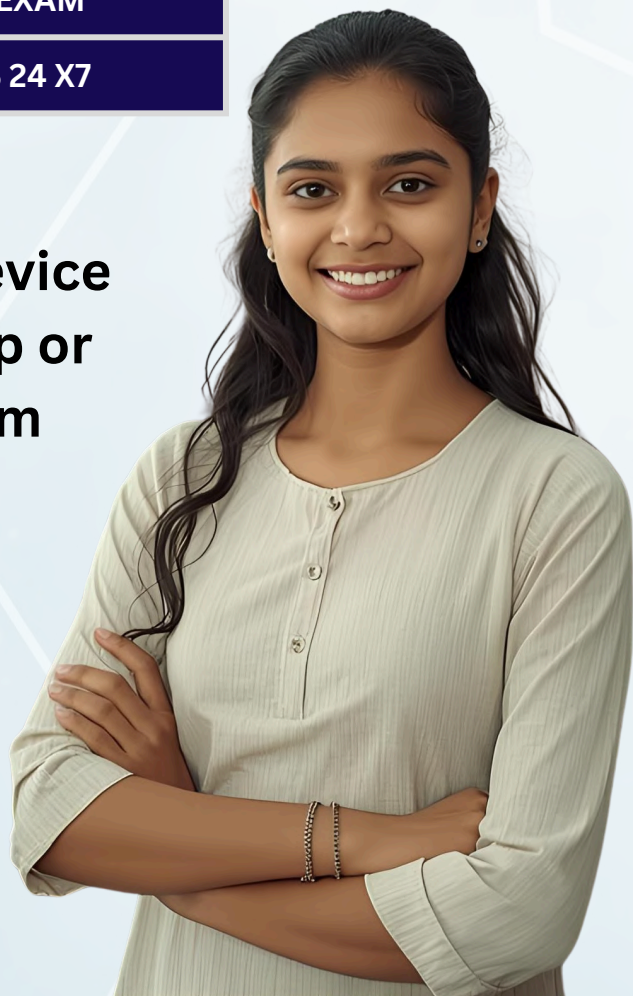
About The Course -
OS-CIT Full Form - Odisha State Certificate in Information Technology

This Course is Offered By OKCL (Odisha Knowledge Corporation Limited) Work Under E & IT Dept. Govt. of Odisha.

Final Certificate Issued By OSOU (Odisha State Open University) Sambalpur, a University of Odisha Government.

COURSE DURATION	3 MONTHS
LEARNING MODE	ONLINE LEARNING FROM HOME
COURSE FULL MARK	100 MARKS
COURSE EXAM DETAILS	INTERNAL + FINAL EXAM
THEORY CLASS TYPE	RECORDING CLASS 24 X7

You Can Learn OS-CIT on any device like Smartphone, Tablet, Laptop or Computer. Learn anytime from anywhere

08:45

Eligibility--

Any student can join the OS-CIT Course with a minimum qualification of 10th pass.
We also offer a dedicated OS-CIT course for school students, so school-going students are also eligible to enroll.

Medium of Learning--

The OS-CIT course is available in Odia, English, and Hindi.
Students can change the language anytime from the MKCL ERA Live App or Website.

Free OS-CIT Book--

After admission, learners receive a free illustrated book titled "Introduction to Information Technology".
The book contains 9 chapters and 200+ pages, covering the complete OS-CIT syllabus.

Theory & Lab Class Details

All classes are pre-recorded and available 24×7 on MKCL ERA Live.
- Students can attend classes anytime, anywhere
- No watch limit (classes can be watched multiple times)
- Download is not allowed

The OS-CIT course consists of 50 total sessions.
Each session includes:
- Theory Section – watch video lectures
- Lab Section – practice tasks and appear for internal tests

- **Internal Exam**
- **Internal exam carries 50 marks**
- **Students can attempt the internal exam any day during the course period, as per their convenience**
- **Internal exam includes:**
- **MCQ questions**
- **Practical tasks on MS Word, Excel, PowerPoint**
- **Assignment upload questions**
- **Minimum 41 sessions are completed**
- **More than 20 marks are secured in the internal exam**

- **Final Exam**
- **After completing the internal exam, a student becomes eligible for the final exam :**
- **Once eligible, OSOU releases the Admit Card.**
- **Students can appear for the final exam at our exam centers in Bhubaneswar or Puri (as per choice).**
- **Final Exam Pattern:**
- **Total Marks: 50**
- **Question Type: MCQ only**
- **No practical exam**
- **1 mark per question**
- **No negative marking**
- **Pass Mark: 20**

AMA COMPUTER ACADEMY, BHUBANESWAR
ONLINE OS-CIT 2026 DETAILS

OKCL Creating a Knowledge Lit World

YOUR JOURNEY FROM ADMISSION TO CERTIFICATE

1 Counseling & Admission

Counseling & Admission- Talk with our counselor, choose your course, submit required documents, and complete admission. The process is completed within 10 minutes.

2 Login Credentials Issued

Login Credentials Issued- Receive your Login ID, Password, and Learner Code to start learning immediately on mobile, laptop, or computer.

3 Free Study Material

Free Study Material- Get free learning books delivered to your home. Delivery available across Odisha (delivery charge applicable).
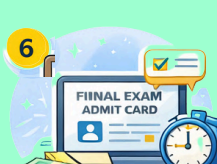
4 Online Theory Classes

Online Theory Classes- Attend 24×7 online theory classes anytime, anywhere using your mobile, laptop, or computer on MKCL ERA Live.

5 Internal Assessment

Internal Assessment- Appear for the internal exam at your convenience during the course period. Completion of internal assessment makes you eligible for the final exam.

6 Final Examination

Final Examination- Receive your final exam admit card and appear for the exam at Ama Computer Academy Exam Center, Bhubaneswar OR Puri as per your choice.

7 Certificate Download

Certificate Download- Download your official Marksheet-cum-Certificate from the OSOU website approximately one month after the final exam.

8 Hard Copy Certificate

Hard Copy Certificate- Receive your original certificate hard copy at your home via Speed Post from Ama Computer Academy.

OS-CIT Final Certificate

- **OS-CIT : Final Certificate will be issued by OSOU to the successfully passed learners.**
- **Final Certificate can be collect from our center or we send by postal service to your home.**

Details of OS-CIT Final Certificate

1. **Serial No. maintained by OSOU**
2. **Learner Photo**
3. **Space for Sign By the Learner**
4. **Learner Full Name**
5. **Internal + Final Exam Event Marks**
6. **Internal + Final Exam Event Guidelines**
7. **Odisha State Open University Logo**
8. **Center Code / Learner Code / Certificate No.**

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Sr. No. OSCIT24081

Place For Signature of Student

This is to certify that
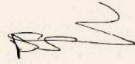
ABINASH NAYAK

having successfully completed the prescribed course of studies and having passed the examination conducted by **Odisha State Open University, Sambalpur** with _____ **66.95** _____ percent marks has been awarded the

Odisha State-Certificate in Information Technology (OS-CIT)

offered by **Odisha Knowledge Corporation Limited (OKCL).**

Section Number	Section Name	Marks Obtained	Maximum Marks
I	Learning Process *	27.95	50
II	Final Examination #	39	50
	Total Mark	66.95	100
Examination Result		PASS	

Course Content : OS-CIT course includes MS Windows, Internet, MS Office, Google Work Space, Cloud Services, 21st Century Digital Skills, Digital India Skills, Social Media & Cyber Security Skills, Go Green, Netiquettes, Ergonomics and Remote Working Skills.

Following is the criteria for passing the OS-CIT Examination successfully.
Aggregate score of 40 Marks (in Section I and II) out of 100 with
* Minimum 20 Marks out of 50 are required for passing in Learning Process (Section I) and
 # Minimum 20 Marks out of 50 are required for passing in Final OS-CIT Examination (Section II)

Odisha State Open University
Sambalpur
www.osou.ac.in

Vice-Chancellor
Odisha State Open University, Sambalpur
www.okcl.org

Ref: 15126   0/348 07262   11.2/March 2024/OSCIT24081
Date of Issue: August 2024

* Learning process marks are as communicated by OKCL.
# Final examination marks are evaluated by OSOU.
"The photograph of the candidate is printed on this certificate. If the photograph is pasted externally this Certificate will not be valid."

Career & Job Eligibility after OS-CIT Course

OKCL
Creating a Knowledge Lit World
www.okcl.org

The Odisha Gazette

EXTRAORDINARY
PUBLISHED BY AUTHORITY

No. 465   CUTTACK,   FRIDAY,   MARCH 19,   2021/FALGUNA 28,   1942

ELECTRONICS & INFORMATION TECHNOLOGY DEPARTMENT

NOTIFICATION

The 8th February 2021

No. 435—EIT-SCH-I-MISC-0005/2020-E&IT—Government have been pleased to declare the Odisha State Certificate in Information Technology (OS-CIT) course of Odisha Knowledge Corporation Limited (OKCL) certifying basic computer proficiency for the purpose of eligibility in any recruitment conducted by State Government/ SPSUs/ other Government or Semi-Government Agencies requiring qualification such as DCA/PGDCA from Universities/ AICTE recognised Institutions/ NIELIT 'O' Level.

ORDER-Ordered that the notification be published in the next issue of Odisha Gazette and copies of the Notification be forwarded to all Departments of Government.

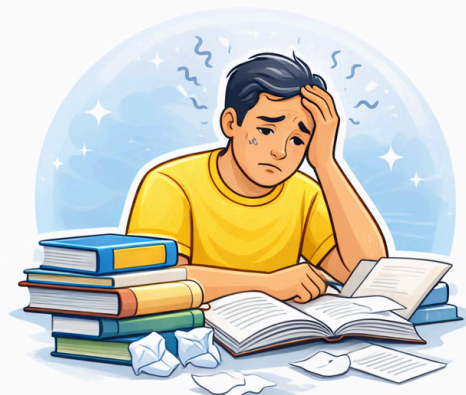By order of the Governor
MANOJ MISHRA
Secretary to Government

https://it.odisha.gov.in/Notification/

After completing the OS-CIT course, you become eligible to apply for various Government and Private sector jobs such as OSSC, OSSSC, GRS, PEO, DEO, CGL, and many more.

The OS-CIT certificate is valid for all types of Government jobs because it is an Odisha Government–approved computer course, certified by Odisha State Open University (OSOU), which is a Government University.

Due to its official recognition, the OS-CIT certificate is widely accepted across departments in both Government and Private sectors.

Life Before OS-CIT

Life After OS-CIT

AMA COMPUTER ONLINE OS-CIT ACADEMIC CALANDER 2026

ADMISSION BATCH	JANUARY BATCH	FEBRUARY BATCH	MARCH BATCH	APRIL BATCH	MAY BATCH	JUNE BATCH
ADMISSION DATE	JAN 01-30	FEB 01-28	MAR 01-30	APR 01-30	MAY 01-30	JUN 01-30
LEARNING MONTH	JAN TO APR 15	FEB TO MAY 15	MAR TO JUN 15	APR TO JULY 15	MAY TO AUG 15	JUN TO SEP 15
ADMIT CARD ISSUE	APR MID	MAY MID	JUN MID	JULY MID	AUG MID	SEP MID
APPEAR FINAL EXAM	APR LAST WEEK	MAY LAST WEEK	JUN LAST WEEK	JULY LAST WEEK	AUG LAST WEEK	SEP LAST WEEK
SCORE CARD OUT	MAY MID	JUNE MID	JULY MID	AUG MID	SEP MID	OCT MID
CERTIFICATE ISSUE	MAY LAST WEEK	JUNE LAST WEEK	JULY LAST WEEK	AUG LAST WEEK	SEP LAST WEEK	OCT LAST WEEK

ADMISSION BATCH	JULY BATCH	AUGUST BATCH	SEPTEMBER BATCH	OCTOBER BATCH	NOVEMBER BATCH	DECEMBER BATCH
ADMISSION DATE	JULY 01-30	AUG 01-30	SEP 01-30	OCT 01-30	NOV 01-30	DEC 01-30
LEARNING MONTH	JULY TO OCT 15	AUG TO NOV 15	SEP TO DEC 15	OCT TO JAN 15	NOV TO FEB 15	DEC TO MAR 15
ADMIT CARD ISSUE	OCT MID	NOV MID	DEC MID	JAN MID	FEB MID	MAR MID
APPEAR FINAL EXAM	OCT LAST WEEK	NOV LAST WEEK	DEC LAST WEEK	JAN LAST WEEK	FEB LAST WEEK	MAR LAST WEEK
SCORE CARD OUT	NOV MID	DEC MID	JAN MID	FEB MID	MAR MID	APR MID
CERTIFICATE ISSUE	NOV LAST WEEK	DEC LAST WEEK	JAN LAST WEEK	FEB LAST WEEK	MAR LAST WEEK	APR LAST WEEK

12 PILLARS OF OS-CIT

Learn 100+ AI Tools in ONLINE OS-CIT

AND

Learn 200+ Digital Skills in ONLINE OS-CIT